



**WORK SCHEDULE FOR COURSE REGISTRATION, APPLICATION FOR AWARD OF DEGREE AND EXAMINATION
[TAUGHT COURSE & MIXED MODE (TAUGHT COURSE & RESEARCH)]
FOR SEMESTER II, 2024/2025 SESSION**

SEMESTER II, 2024/2025 SESSSION (17 MARCH – 5 OCTOBER 2025)					
NO.	PROGRAMME	DURATION	WEEK	DATE	REMARKS
1.	Registration of Courses for Semester II, 2024/2025 Session (ONLINE)	2 weeks	-	13 – 28 Mar 2025	<p>Couse registration through Student Portal (https://my.utm.my)</p> <p>According to the Postgraduate Academic Regulations, students must register courses every semester within the specified dates. Those who fail to register without acceptable reasons will be terminated.</p>
2.	Semester II, 2024/2025 Session Lectures (Part 1)	7 weeks	Week 1 – 7	17 Mar – 4 May 2025	<p>Birthday of the Sultan Johor (Johor Only) 23 Mar 2025</p> <p>Eid Al-Fitri* 31 Mar – 1 Apr 2025</p> <p>Nuzul Al Quran (KL Only) 18 Mar 2025</p>
3.	Submission of Confirmation for Award of Degree (For Taught Course Students Only)	10 weeks	Week 2 – 12	24 Mar – 6 June 2025	<p>Submission through Student Portal (https://my.utm.my)</p>
4.	Submission of Confirmation for Award of Degree (For Mixed Mode Students Only)	-	-	Open throughout the semester	<p>For Mixed Mode students, the Confirmation for Award of Degree must be submitted when submitting their dissertation/thesis for the oral examination.</p> <p>Submission through Student Portal (https://my.utm.my)</p>



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5.	Amendments of Course Registration (ONLINE)	1 week	Week 3	31 Mar – 6 Apr 2025	Amendment of course registration through Student Portal (https://my.utm.my)
6.	Late Registration of Courses (WITH PENALTY)	1 week	Week 4 - 5	9 – 15 Apr 2024	Late course registration and late amendment of course registration through Student Portal (https://my.utm.my)
7.	Amendments of Courses Registration (WITH PENALTY)	2 weeks	Week 4 - 5	8 – 18 Apr 2025	A penalty of RM100.00 for each course will be imposed for late registration/ amendments.
8.	Course Withdrawal (TD)	3 weeks	Week 7 – 9	28 Apr – 16 May 2025	<p>Please be informed that if a student chooses to withdraw from a course after the Course Registration Amendment Period, the student is still required to pay the fees for the withdrawn course.</p> <p>Course withdrawal applications will not be accepted after this deadline on 16 May 2025. A penalty of RM100.00 per course will be imposed for TD. The deadline for course withdrawal applications with a penalty is before the revision week.</p> <p>Labour Day 1 May 2025</p> <p>Wesak Day 12 May 2025</p>



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NO.	PROGRAMME	DURATION	WEEK	DATE	REMARKS
9.	Faculty check and remind students who did not register any courses for termination	4 weeks	Week 7 – 10	28 Apr– 23 May 2025	Faculty will contact/email students who did not register any courses. Students who did not give any feedback to the faculty within this period can be terminated.
10.	Application for Deferment or Withdrawal of Programme	7 weeks	Week 7 – 13	28 Apr – 13 June 2025	Yang Dipertuan Agong's Birthday 2 June 2025
11.	Mid Semester Break for Semester II, 2024/2025 Session	1 week	Week 8	5 – 9 May 2025	
12.	The date of the restriction process due to debt by Bursary	-	Week 9	13 May 2025	
13.	Continuation of Semester II, 2024/2025 Session Lectures (Part 2)	7 weeks	Week 9 – 15	12 May – 29 June 2025	Yang Dipertuan Agong's Birthday 2 June 2025 Eid Al-Adha* 7 June 2025
14.	AMaCS Issues Termination Letter to Students Who Did Not Register Any Courses	1 week	Week 16	30 Jun – 4 Jul 2025	Awal Muharram 27 June 2025
15.	Revision Week	1 week	Week 16	30 Jun – 6 Jul 2025	
16.	Final Examination for Semester II, 2024/2025 Session	3 weeks	Week 17 - 19	7 - 27 Jul 2025	Hari Hol Almarhum Sultan Iskandar (Johor Only) 31 July 2025
17.	Final Break Semester II, 2024/2025 Session	10 weeks	Week 20– 29	28 Jul – 5 Oct 2025	
18.	Deadline for Submission of Dissertation (For Mixed Mode Students Only)	-	-	3 Oct 2025	



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SEMESTER II, 2024/2025 SESSSION (17 MARCH – 5 OCTOBER 2025)					
NO.	PROGRAMME	DURATION	WEEK	DATE	REMARKS
19.	Registration of Courses for Semester I, 2025/2026 Session (ONLINE)	2 weeks	-	To be announced	Couse registration through Student Portal (https://my.utm.my)

SHORT SEMESTER, 2024/2025 SESSSION (28 JULY – 3 OCTOBER 2025)					
NO.	PROGRAMME	DURATION	WEEK	DATE	REMARKS
1.	Final Break for Short Semester, 2024/2025 Session	1 week	-	28 Jul – 1 Aug 2025	Hari Hol Almarhum Sultan Iskandar (Johor Only) 31 July 2025
2.	Registration of Courses for Short Semester, 2024/2025 Session (ONLINE)	1 week, before short semester begins	-	28 Jul – 2 Aug 2025	Couse registration through Student Portal (https://my.utm.my)
3.	Lectures for Short Semester, 2024/2025 Session	8 weeks	Week 1 – 8	4 Aug – 3 Oct 2025	Malaysia National Day 31 Aug 2025 Malaysia Day 16 Sep 2025
4.	Late Registration of Courses Begins (WITH PENALTY)	1 week	Week 1	4 – 8 Aug 2025	A penalty of RM100.00 for each course will be imposed for late registration/ amendments.
5.	Amendments of Course Registration (ONLINE)	1 week	Week 2	11 - 15 Aug 2025	Amendment of course registration through Student Portal (https://my.utm.my)
6.	Course Withdrawal (TD)	2 weeks	Week 3 – 4	18 – 29 Aug 2025	Malaysia National Day 31 Aug 2025
7.	Final Examination for Short Semester, 2024/2025 Session	2 weeks	Week 7 - 8	8 – 26 Sept 2025	

* *Subject to change*

Prepared by:
Academic Management & Conferment Section (AMaCS)
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Date : 15 February 2025