UTM UNIVERSITI TEKNOLOGI MALAYSIA	**SEKOLAH PENGAJIAN SISWAZAH** ***SCHOOL OF GRADUATE STUDIES*** **BORANG PENYERAHAN TESIS/DISERTASI** *THESIS/DISSERTATION SUBMISSION FORM*	**SPS/13/2018/Pind.5/2026** **Tarikh Kuat Kuasa : 06.10.2026**

BAHAGIAN A : DIISI OLEH PELAJAR
SECTION A : TO BE COMPLETED BY THE STUDENT

Sila tanda (✓) dan lengkapkan senarai semak yang berkaitan seperti dibawah :
Please tick (✓) and complete the relevant checklist as shown below

	A(I) PEPERIKSAAN LISAN (VIVA VOCE) *ORAL EXAMINATION*		**A(II) PEMBETULAN** *CORRECTION*		**A(III) PEMERIKSAAN SEMULA** *REVIVA*

Nama Pelajar *Student's Name* : _____
No. Matrik *Matric No.* : _____

No. Kad Pengenalan/ Passport / No. ISID *IC No. / Passport /ISID No.* : _____
Program Pengajian (Kod & Nama) *Programme of Study (Code & Name)* : _____

Fakulti *Faculty* : _____
Sesi Semester Semester Session : _____

Emel *E-mail* : _____
No. Telefon Bimbit *Handphone No.* : _____

Tajuk Tesis/Disertasi *Title of Thesis/Dissertation* : _____

Alamat Surat Menyurat *Corresponding Address* : _____

Tandatangan *Signature* : _____
Tarikh Serah *Submission Date* : _____

SENARAI SEMAK
CHECKLIST

A(I)	**PENGHANTARAN TESIS/DISERTASI UNTUK PEPERIKSAAN LISAN (VIVA VOCE)** *THESIS/DISSERTATION SUBMISSION FOR ORAL EXAMINATION (VIVA VOCE)*	
Bil. *No.*	**Perkara** *Item*	**Tanda (✓)** *Tick (✓)*
1	**Borang Penyerahan Tesis/Disertasi (Tandatangan daripada penyelia dan fakulti)- SPS/13/2018/Pind.4/2026** *Submission of Thesis/Dissertation Form (Signature from Supervisor and faculty)* - SPS/13/2018/Pind.4/2026	
2	**Borang Pengesahan Hasil Penulisan dan Penggunaan Teknologi Kecerdasan Buatan - SPS/14/2018/Pind.2/2023** *Declaration of Authorship And Usage of Artificial Intelligence Form* - SPS/14/2018/Pind.2/2023 Dilampirkan bersama **Laporan Turnitin yang disahkan oleh Penyelia dengan keputusan kurang daripada 20% plagiat bagi setiap bab dalam tesis** Attached with *Turnitin Report certified by the Supervisor with result less than 20% by Chapter* *First page (i) Full Chapter (ii) Individual Chapter* *Similarity percentage (i) Full Chapter (ii) Individual Chapter*	
3	**3 salinan tesis/disertasi (ring binding) atau 4 salinan tesis/disertasi (ring binding) bagi pelajar doktor kejuruteraan dan staf UTM. Salinan tesis/disertasi tersebut hendaklah mendapat pengesahan dari penyelia.** *Three (3) copies of ring binding thesis/dissertation or four (4) copies of ring binding t thesis/dissertation for Engineering Doctorate Students or UTM Staffs (certified by supervisor)*	

4	**Bukti Penerbitan**/ *Evidence of Publications* Semua penerbitan yang dikemukakan bagi memenuhi keperluan penyerahan tesis hendaklah dihasilkan dalam tempoh calon berstatus aktif dalam program semasa sahaja. Penerbitan yang dihasilkan di luar tempoh status aktif calon tidak akan diterima bagi tujuan penyerahan tesis. *All publications submitted to fulfil the thesis submission requirements must be produced during the candidate's active enrolment period in the current programme. Publications prior to enrolment or after the termination status shall not be counted towards the thesis submission requirements.*	
	i. Calon Kedoktoran/ *Doctoral Candidate*	
	(a) Ambilan sebelum Semester 1 2016/2017 / *Intake prior to Semester 1 2016/2017* Satu (1) artikel dalam jurnal berwasit/ *One (1) referred jurnal.*	
	(b) Ambilan Semester 1 2016/2017 - Semester II 2020/2021 / *Intake Semester 1 2016/2017 - Semester II 2020/2021*: Satu (1) penerbitan artikel dalam jurnal atau dua (2) artikel dalam prosiding konferen berindeks yang telah diterima atau diterbitkan dalam WOS/SCOPUS/ERA *Publication with at least one (1) publication of journal articles or two (2) articles in indexed conference proceedings accepted or published in SCOPUS / ERA or WOS.*	
	(c) Ambilan Semester 1 2021/2022 dan seterusnya / *Intake Semester 1 2021/2022 onwards*: Pelajar mengemukakan sekurang- kurangnya satu (1) penerbitan artikel yang telah diterima atau diterbitkan dalam jurnal yang diindeks di Web of Science ATAU mengemukakan sekurang- kurangnya dua (2) penerbitan artikel yang telah diterima atau diterbitkan dalam jurnal yang diindeks di SCOPUS/ERA/Jurnal yang disenaraikan di MyCite (Malaysian Citation Centre) *Student has come out with at least one (1) published article that has been accepted or published in a journal indexed on the Web of Science. OR Student has come out with at least two (2) published articles that have been accepted or published in journals indexed in SCOPUS/ERA/journals listed in myJurnal (Malaysian Journal Management System) from MyCite (Malaysian Citation Center).*	
	ii. Calon Sarjana/ *Master's Candidate*	
	(a) Pelajar ambilan Semester 1 2016/2017 / *Intake Semester 1 2016/2017 onwards:* Mengemukakan sekurang-kurangnya satu (1) penerbitan yang telah diterima atau diterbitkan sama ada artikel jurnal, kertas kerja persidangan atau bab dalam buku *Master students intake in September 2016 onwards may submit their thesis after 12 months with at least one (1) publication that had been accepted or published in either journal articles, conference papers or book chapters for the purpose of the oral examination (viva-voce).*	
	iii. Calon yang menghantar tesis awal pada semester ke-5 / *Candidate with early submission in semester 5*	
	(a) Ambilan sebelum Semester 1 2021/2022 / *Intake prior Semester 1 2021/2022:* Menerbitkan dua kertas kerja dalam jurnal antarabangsa berwasit *Published two papers in international*	
	(b) Ambilan Semester 1 2021/2022 dan seterusnya / *Intake Semester 1 2021/2022 onwards:* Sekurang-kurangnya dua (2) penerbitan artikel yang telah diterima atau diterbitkan dalam jurnal yang diindeks di Web of Science/SCOPUS/ERA *At least two (2) published articles that have been accepted or published in journals indexed on the Web of Science/SCOPUS/ERA.*	
5	**Surat pelepasan hutang daripada Jabatan Bendahari UTM** *Verification Tuition Fees Letter (Letter of Financial Clearance) from UTM Bursary*	
6	**Transkrip lulus kursus/ subjek wajib (kursus kaedah penyelidikan & kursus umum Universiti)** *Examination transcript with Pass results for Research Methodology and University General Courses*	
7	**Memperoleh keputusan Kedudukan Baik (KB)** *Obtaining Good Pass (KB) results*	

8	**Bagi penghantaran tesis/disertasi melalui penerbitan, lengkapkan Borang Permohonan Penghantaran Tesis Melalui Penerbitan (SPS/12/2018/Pind.4/2026)** *For submission of thesis by publication, please complete Submission of Thesis by Publication Application Form (SPS/12/2018/Pind.4/2026).*	
9	**Borang Deklarasi Penulisan Tesis Dalam Bahasa Melayu atau Borang Deklarasi Penulisan Tesis Dalam Bahasa Arab** (rujuk borang yang telah diisi semasa pendaftaran pengajian) *Declaration Form Writing Thesis in Malay Language or Declaration Form Writing Thesis in Arabic Language (refer to the form completed during registration)*	

A(II)	**PENGHANTARAN TESIS/DISERTASI UNTUK PEMBETULAN** *THESIS/DISSERTATION SUBMISSION FOR CORRECTION*	
Bil. *No.*	**Perkara** *Item*	**Tanda (✓)** *Tick (✓)*
1	**Borang Penyerahan Tesis/Disertasi (Tandatangan daripada penyelia dan fakulti)- SPS/13/2018/Pind.4/2026** *Submission of Thesis/Dissertation Form (Signature from Supervisor and faculty) - SPS/13/2018/Pind.4/2026*	
2	**Borang Pengesahan Pembetulan Tesis/Disertasi (Penyelia) - SPS/23/2018/Pind.3/2025** *Certification on the Correction of Thesis/Dissertation (Supervisor) - SPS/23/2018/Pind.3/2025*	
3	**Jadual Pembetulan (Disahkan oleh Penyelia) - SPS/37/2018/Pind.5/2025** *Table of Correction (Verified by Supervisor) - SPS/37/2018/Pind.5/2025*	
4	**Salinan tesis/disertasi *ring binding* (bilangan salinan adalah merujuk kepada keputusan reviva). Salinan tesis/disertasi tersebut hendaklah mendapat pengesahan dari penyelia.** *Copy of ring binding thesis/dissertation (the number of copies refers to the results of reviva. The copy of the thesis/dissertation must be certified by the supervisor.*	

A(III)	**PENGHANTARAN TESIS/DISERTASI UNTUK PEMERIKSAAN SEMULA** *THESIS/DISSERTATION SUBMISSION FOR RE-EXAMINATION*	
Bil. *No.*	**Perkara** *Item*	**Tanda (✓)** *Tick (✓)*
1	**Borang Penyerahan Tesis/Disertasi (Tandatangan daripada penyelia dan fakulti)- SPS/13/2018/Pind.4/2026** *Submission of Thesis/Dissertation Form (Signature from Supervisor and faculty) - SPS/13/2018/Pind.4/2026*	
2	**Borang Pengesahan Hasil Penulisan dan Penggunaan Teknologi Kecerdasan Buatan - SPS/14/2018/Pind.2/2023** *Declaration of Authorship And Usage of Artificial Intelligence Form - SPS/14/2018/Pind.2/2023* Dilampirkan bersama **Laporan Turnitin yang disahkan oleh Penyelia dengan keputusan kurang daripada 20% plagiat bagi setiap bab dalam tesis** Attached with *Turnitin Report certified by the Supervisor with result less than 20% by Chapter* *First page (i) Full Chapter (ii) Individual Chapter* *Similarity percentage (i) Full Chapter (ii) Individual Chapter*	
3	**3 salinan tesis/disertasi (ring binding) atau 4 salinan tesis/disertasi (ring binding) bagi pelajar doktor kejuruteraan dan staf UTM. Salinan tesis/disertasi tersebut hendaklah mendapat pengesahan dari penyelia.** *Three (3) copies of ring binding thesis/dissertation or four (4) copies of ring binding t thesis/dissertation for Engineering Doctorate Students or UTM Staffs (certified by supervisor)*	

BAHAGIAN B : DIISI OLEH PENYELIA
SECTION B : TO BE COMPLETED BY THE SUPERVISOR

	Tesis/Disertasi Konvensional *Conventional Thesis/Dissertation*		**Tesis melalui Penerbitan** *Thesis by Publication*

Saya / *I* _____ memperakui bahawa / *certify that* :

☐ **Pelajar ini telah mematuhi keperluan "Panduan Menulis Tesis UTM" Universiti Teknologi Malaysia.**
The students has adhered to the University requirements for the presentation of research thesis.

☐ **Kandungan tesis/disertasi telah disemak dan didapati bebas plagiat (Laporan Turnitin kurang dari 20% untuk setiap bab dan keseluruhan bab) dan boleh diserahkan ke Universiti untuk tujuan peperiksaan.**
The content of thesis/dissertation has been checked for plagiarism (Turnitin Report less than 20% for full and individual chapters) and can be submitted to the university for the purpose of examination.

Tandatangan & Cop Rasmi : _____ **Tarikh** : _____
Signature & Official Stamp *Date*

BAHAGIAN C : DIISI OLEH FAKULTI
SECTION C: TO BE COMPLETED BY THE FACULTY

Adalah disahkan bahawa / *It is confirmed that* _____ (bilangan) salinan tesis telah diterima pada /*(number)copies of thesis have been received on* _____ (tarikh) / *(date).*

	Dokumen Penghantaran Tesis/Disertasi untuk *Peperiksaan Lisan/ Pembetulan/ Reviva *Documents of Thesis/Dissertation Submission for Viva-voce/ Corrections/ Reviva*
	***Yuran Peperiksaan (untuk ambilan Semester I 2016/2017) / Yuran Pemeriksaan Semula** *Viva-Voce Examination (for Semester 1 2016/2017 intake onwards) / Fees Re-examination Fees*
	Pengesahan NHT dalam tempoh (1) tahun selepas kelulusan mesyuarat JAPSU *Validation of Notification Submission of Thesis (Valid within 1 year after JAPSU meeting)*

Nama : _____
Name

Tandatangan (PP/TP Fakulti) & Cop Rasmi : _____ **Tarikh** : _____
Signature (Faculty AR/DR) & Official Stamps *Date*

* Nota/ *Note*:
1. Fakulti perlu menyerahkan **Borang Penghantaran Tesis/Disertasi** yang lengkap kepada SPS dalam tempoh tiga (3) hari selepas penerimaan serahan tesis akhir daripada pelajar.
   *Faculty is required to submit the **Thesis/Dissertation Submission Form** to the SPS within three (3) days after receipt of the final thesis submission from the student.*
2. Penghantaran tesis/disertasi kepada pemeriksa perlu diproses dalam tempoh tujuh (7) hari / seminggu selepas pelajar hantar tesis/disertasi.
   The submission of the thesis/dissertation to the examiner must be processed within seven (7)days / one week after the student submits the thesis/dissertation.