UTM
UNIVERSITI TEKNOLOGI MALAYSIA

**APPLICATION FOR CREDIT TRANSFER/CREDIT EXEMPTION**
**PLEASE READ CAREFULLY AND REFER TO THE GUIDELINES**
Complete all details and supply all supporting documentation.

**UTM.E/3.8**
**(Amendment 1/08)**

## SECTION A : TO BE COMPLETED BY STUDENT

Application for (please tick ✓ the appropriate box) : Credit Transfer (CT) ☐ Exemption (CE) ☐

Student's Name : _____
(In BLOCK letters and as stated in Identity Card/Passport)

IC No./Passport/ISID : ☐☐☐☐☐☐☐☐☐☐☐☐ MatricCardNo : ☐☐☐☐☐☐☐☐

Session/Semester : ☐☐☐☐☐☐☐☐☐ Year/Programme: ☐☐☐☐

Total Credit Transfer (CT) / Credit Exemption (CE):

Previous Semester : ☐☐☐ Current Semester: ☐☐☐

Name of Previous Institution : _____

Name of the program :_____ Year of study ;_____

*Courses taken in previous institution (Please provide information accordingly)*

| No | Course Code (as stated in transcript) | Course Title (as stated in transcript) | Credit Hours | Grade Obtained | Course Code (as offered by UTM) | Approved Credits |
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Student's Signature _____ Date: _____/_____/_____.

## SECTION B: FOR FACULTY OFFICE USE

Total Credits: Approved ☐☐

_____. Date: _____/_____/_____
(Dean/Head of Department/ Faculty's Representative)

Reasons for credit transfer/credit exemption approval:

_____

_____

*(1st copy – Faculty Office, 2nd copy – Academic Advisor, 3rd copy – Student)*