





**APPLICATION FOR DEFERMENT OF STUDY  
(INTERNATIONAL STUDENT)**

Form No. : UTM/AMD/02  
Edition : 4  
Effective Date : 1/6/2025  
Page (s) : 2

**SECTION III : TO BE COMPLETED BY SUPERVISOR RECOMMENDATION (FOR POSTGRADUATE STUDENT - RESEARCH & MIXED MODE) OR ACADEMIC ADVISOR (FOR UNDERGRADUATE STUDENT)**  
{Please tick (✓) in the appropriate box}

<input type="checkbox"/>	Recommended	Comments: _____	Signature & Stamp :
<input type="checkbox"/>	Not Recommended	_____	
		_____	Date : _____

**SECTION IV : TO BE COMPLETED BY UTM INTERNATIONAL OFFICE**  
{Please tick (✓) in the appropriate box}

<input type="checkbox"/>	Approved	The student has been advised on the student pass cancellation process	Signature & Stamp :
<input type="checkbox"/>	Not Approved	<input type="checkbox"/> Yes <input type="checkbox"/> No	
			Date : _____

*\*Please surrender your passport for student pass cancellation process*

**FOR FACULTY ACADEMIC OFFICE USE ONLY**  
{Please tick (✓) in the appropriate box}

**Deputy Registrar/ Assistant Registrar Verification**

Deferred Semester : \_\_\_\_\_  
*e.g Sem I-2024/2025*

Defer Code :  4 – Deferment of Study (Semester Counted)  
 7 – Medical Leave (Semester Not Counted)  
 0 – Special Case (Semester Not Counted)

Semester Balance : \_\_\_\_\_ semesters

Last Semester : \_\_\_\_\_  
*e.g Sem II-2028/2029*

Signature : \_\_\_\_\_

Date : \_\_\_\_\_

**Deputy Dean (Academic & Student Affairs) Approval**

Approved       Not Approved

Comments : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature & Stamp : \_\_\_\_\_

Date : \_\_\_\_\_

**MyAIMS Record Update Status**

Updated by : \_\_\_\_\_

Date : \_\_\_\_\_

**Note to Faculty:**  
Please ensure that the records in MyAIMS are updated as follows:

- Under Individual Semester, kindly update the following fields Active Code, Reason, Application Date and Approval Date.
- Upload the Approval Letter under the Digital File section.